

Zoom Quick Start Sheet

1. **Sign up for Zoom:** Go to **Zoom.us** and create a free account

Click on **plans and pricing**

Click on **sign up, it's free**

Follow prompts to create your account

For Attendee: Click on link in email that was sent to you

OR

Enter through your calendar if you saved meeting to calendar

When loaded click on **join with computer audio and video**

* If attendee does not have video/audio select **Phone Call and follow prompts**
Participants can participate in a meeting over the phone while watching online.